TRANSFER REQUEST

Extended Protection Administration, Inc.

SECTION 1 AGREEMENT INFORMATION

Agreement Number: _____ Term: _____ / _____
Months Mileage

VIN No: _____

Year: _____ Make: _____ Model: _____

Odometer Reading at Time of Sale: _____ Date of Sale: _____

SECTION 2 TRANSFERRED FROM

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

_____ Date: _____

Signature of Original Agreement Holder (verifying all information on this Transfer Request is accurate.)

SECTION 3 TRANSFERRED TO

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

_____ Date: _____

New Owner Signature

For Extended Protection Administration, Inc. contract transfers, the following must be submitted:

1. This completed and signed Transfer Request form.
2. A check payable to Extended Protection Administration, Inc. for the transfer fee amount stated in your contract. If you do not know the transfer fee amount required per your contract, contact Extended Protection Administration, Inc. at (833) 415-4245.
3. Copies of all original maintenance records and receipts for the transferred vehicle during the time the vehicle was owned by the original contract holder.
4. All documents must be sent to: **Extended Protection Administration, Inc., PO Box 768, Warrenville, IL 60555**. Call (833) 415-4245 with any questions.

The Following Conditions Apply:

- The contract that is being transferred must be paid in full.
- The transfer can only occur between two private parties. It may not be assigned separately from the vehicle, nor can it be transferred to a car dealership, retail seller, commercial seller, or anyone other than the individual person that purchased the vehicle.
- The Transfer Request form and all required documents must be submitted within 30 days of the date of sale to the new vehicle owner. Incomplete requests will not be processed.

WE RESERVE THE RIGHT TO REJECT A TRANSFER IF THE ABOVE CONDITIONS ARE NOT MET.